



Minutes of the meeting of the Council

Wednesday 17 November 2021

At Clifford Village Hall



Present: Cllrs N Fawcett (Chairman), T Blackmore (Vice-Chairman), O Milligan, S Park, A Poulter, Watson, J Lund and R Bray

In attendance: N Fairbairn (Clerk) Cllr Linda Richards (LCC)

21/189 Apologies for absence

Cllrs P O'Brien. Absence approved

21/190 Crime Report

www.police.uk lists the following offences recorded in September 2021:

3 x violence and sexual

21/191 Declarations of Interest and Notifications of changes in the Members' Register of Interests

None

21/192 Public Participation

None

21/193 The minutes of the meeting held on 20 October 2021 were confirmed as a true record and signed by the Chairman

21/194 Chairman's Business

- Cllr Fawcett thanked the 200+ residents who attended the Remembrance Day Service at the War Memorial and donated generously to the Royal British Legion. It was agreed that next year it would be sensible to arrange for traffic marshalling due to the number of residents attending the event

21/195 Clerk's Report

- HAGS have been contacted about the condition of the Wet Pour at the playground. A site inspection will be arranged as soon as possible.
- A response is awaited from LCC Planning re arranging a site visit at Northways to discuss planned improvement to the car park. Cllr Richards agreed to provide details of the best contact in the Planning Department to expedite matters

21/196 Ward Councillor's Business

- The additional fixed SID by the Bramham Primary School has been installed. It was noted that the visual display is different from the other SID and LCC Highways will be asked to recalibrate it.
- A meeting has taken place at Bramham Primary School with LCC Highways and Cllr Richards to discuss the proposals to improve the footpaths to the school and installation of an additional entrance. Amended plans are awaited and it is hoped that work will commence in the Easter Holidays 2022.
- Domestic refuse. Problems with staffing at LCC Waste Management have eased and there has been an improvement in service levels. Residents should continue to report any problems with domestic bins to LCC and Ward Councillors. All LCC Waste Recycling Centres have reopened and there is no need to make an appointment.

21/197 Neighbourhood Plan Community Projects & CIL Funding

- Cllr Blackmore has been in contact with LCC Neighbourhood Planning Team to discuss the review of the Neighbourhood Plan and the preparation of a Traffic Plan. The LCC Officer has offered to attend a Council meeting to discuss the process. Cllr Blackmore noted that there

are concerns that LCC are not taking the Neighbourhood Plan into account when determining planning applications.

- Cllr Fawcett has had a site meeting with LCC Highways to agree the following locations for additional fixed SIDs:
 - adjacent to the Albion Pub
 - at the end of St John's Road by the school
 - Clifford Moor Road by the Village Green
 - end of the High Street by St Edwards Wood

Each fixed SID costs £3500. They can be relocated at an initial cost of £180, including the cost of the fixture. Each subsequent relocation will cost £80. The Council will be responsible for insuring and repairing the SIDs. The purchase of the additional SIDs will be considered at the December Council meeting.

21/198 Lead Members & Committee Representatives

Leeds Festival Working Group. Cllr Poulter attended the initial meeting of the LCC Working Group. The group is obtaining feedback from Parish Councils about any issues relating to the 2021 festival. Cllr Fawcett noted that two residents had raised concerns about poor road signage. Cllr Richards advised that LCC Highways had accepted that the communication with Parishes had not been satisfactory this year.

21/199 Traffic Management The TMWG will review traffic plans prepared by other Councils to find good examples from comparable parishes. The plan will need to consider footpaths, cycle ways, environmental issues, sustainable travel, public transport, and speeding. A request will be made in Outlook and the website for expressions of interest from residents who would like to join the TMWG

21/200 It was **resolved** approve drainage repairs and improvements at Clifford Allotments up to a cost of £2600.

21/201 It was **resolved** to approve the purchase of additional Christmas tree lights up a cost of £500

21/202 Interactive play equipment at St Edwards Wood. It was agreed that Cllr Lund will request site visits from contractors to obtain initial costs for equipment, installation of equipment and surfacing.

21/203 Planning matters

- a) Decisions known or received:
 - 21/05424/CLE Certificate of lawful existing development for use of land as garden at Orchard Farm, Lairum Rise, Clifford. Refused
 - 21/06132/FU Single storey out building to replace existing garages to rear; new fence and sliding gate to rear at 29 High Street, Clifford. Approved.
- b) Planning Applications considered by the Planning Working Group:
 - 21/08275/FU/NE First floor extension to side; conversion of garage to habitable accommodation at 5 South View, Albion Street, Clifford. Supported
 - 21/08268/FU/NE Single storey side extension with terrace to existing double garage with link to main house, incorporating car port; resurfacing of driveway at 4 Court Barton Lane, Clifford. Supported.
 - 21/08778/FU/NE First Floor extension to existing bungalow with detached single storey garage and link to rear at 8 Slade Close, Boston Spa

21/204 Financial Matters

- a) The following receipts were noted:

i	Allotment Bond – Plot 12 b		£50.00
ii	Allotment Bond – Plot 19		£50.00
iii	Remembrance Day collection		£410.24

- b) It was **resolved** to approve the following payments for November 2021:

	Payee	Amount (excl VAT)	VAT	Total	Sec 137

i	chq	Clerk's Salary	524.33		524.33	
ii	chq	Clerk's expenses – mileage (28 10 21)	29.25		29.25	
iii	chq	Clerk's expenses – A4 paper	6.00		6.00	
iv	DD	ICO Annual Fees	35.00		35.00	
v	chq	CloudNext – Villagehall.org.uk Domain name and website hosting	10.99	2.19	13.18	
vi	chq	EyeLid Productions – Annual website support	100.00		100.00	
vii	chq	M Suggate Refund of Allotment Bond Plot 19	25.00		25.00	
viii	chq	Outlook 2022 Advert and Articles	384.75		384.75	

- c) The bank reconciliations and budget reports were received. The account balances as at 15 October were noted as :
- | | |
|---------------------------|---|
| NatWest Current Account | £ 75,315.53 |
| Santander Deposit Account | £ 57,207.89 |
| Santander Business Bond | £ 27,227.64 |
| Total | £ 159,751.06 (includes earmarked/CIL funds of £118,265) |
- d) 2022/2023 Budget Cllrs Fawcett and Blackmore have had in initial meeting with the Clerk to consider the draft budget. Councillors were asked to notify the Clerk of any additional items to be consider for the budget. The draft budget will be presented to the Council at the December meeting.

21/205 Correspondence

- A resident has queried whether the Council will be objecting to the proposals to make a section of Boston Spa High Street into a shared space. It was noted that this is a Boston Spa Parish Council initiative and residents from Clifford can respond to the consultation. The TMWG to advise the resident that the Council does not intent to respond to the consultation.
- Complaints from 2 residents about the automatic bird scarer adjacent to Windmill Road. Clerk to advise the residents to contact LCC to make a noise complaint.
- Request from the Church Street Action Group for information from the TMWG and to borrow the mobile SID. Noting that the use of the SID by the group would probably not be covered by the Council's insurance. Cllr Poulter will contact them to provide information about the work of the TMWG.

21/206 To note that any reports/agenda items for the Meeting to be held on 15 December 2021 need to be with the Clerk by Tuesday 7 December 2021.

There being no further business, the Chairman declared the meeting closed at 9.07 pm.

Signed.....

Dated.....