



Minutes of the meeting of the Council

Wednesday 19 January 2022

At Clifford Village Hall



Present: Cllrs N Fawcett (Chairman), O Milligan, S Park, A Poulter, P O'Brien, T Blackmore, J Lund and R Bray

In attendance: N Fairbairn (Clerk) Cllr Linda Richards (LCC)

22/1 Apologies for absence

Cllr Watson.

22/2 Crime Report

www.police.uk notes no offences were recorded in Clifford in November 2021. It was reported at the January PACT meeting that recorded crime rates remain low across the Wetherby Ward.

22/3 Declarations of Interest and Notifications of changes in the Members' Register of Interests

Cllr Fawcett declared an interest in agenda item 16.

22/4 Public Participation

None

22/5 The minutes of the meeting held on 15 December 2021 were confirmed as a true record and signed by the Chairman

226 Chairman's Business

- Cllr Fawcett thanked the Councillors and residents who helped with the Christmas Carol service and with taking down the Christmas tree.

22/7 Clerk's Report

- HAGS UK have not been in contact in relation to the WetPour at the playground since the site inspection on the 2 December 2021. The Clerk will chase this up with HAGS UK. Repairs have been undertaken to the damaged paving slabs within the playground. Cllr Milligan noted that some additional repairs were required to paving slabs outside the playground. Cllr Blackmore will contact the contractor to arrange the repairs.
- The Clerk will contact LCC in relation to carrying out speed checks and to confirm a delivery date for the fixed SIDs.
- Unity Trust Bank have advised that due the volume of recent applications they will not be processing any new account applications until February 2022.

22/8 Ward Councillor's Business

- Household waste bins. A review of the bin routes is planned. Wetherby Ward continues to have the worse record of missed domestic bin collections and there is a particular problem with new properties.
- Public waste bins. Some public waste bins have been replaced in the Wetherby Ward, though not the bins in Clifford.
- A resident has contacted Cllr Richards regarding speeding in Clifford and suggested improved road marking. Cllrs Richards will contact LCC Highways to propose a site meeting.

22/9 Neighbourhood Plan Community Projects & CIL Funding

- A quote is still awaited for additional benches. Cllr Blackmore will contact the supplier again
- It was noted that the proposed ball fencing at Northways will not require planning permission as it is a temporary structure. Cllr Blackmore will obtain quotes for the fencing.

22/10 Lead Members & Committee Representatives

- The Charity of Richard Dawson trustees have not met but funds have been allocated to Clifford.
- Cllr Fawcett will attend the forthcoming YLCA branch meeting.

22/11 Traffic Management Working Group

The Working Group has met twice to consider ideas for the traffic plan. A draft plan will be presented to the February Council meeting.

22/12 Proposals for the installation of play equipment in St Edwards Wood. This item was deferred to the February meeting as no quotes have been received.

22/13 Queen's Platinum Jubilee

Arrangements are in place for lighting the Clifford beacon on 2 June 2022. The Clerk will forward to Cllr Fawcett information from YLCA/NALC etc about other potential events to mark the jubilee.

22/14 Standing Orders

Approval of the updated Standing Orders was deferred to the February meeting. The Clerk was instructed to recirculate the updated Standing Orders and Cllrs were asked to contact her with any queries or comments in advance of the next meeting.

22/15 CAHA Tenancy Agreement

Approval of the amended CAHA Tenancy Agreement was deferred until the February meeting as issues relating to the introduction of joint tenancies needs to be clarified.

Cllr Fawcett left the meeting and Cllr Blackmore took over as Chairman

22/16 Open spaces contracts for 2022-2023

The Open Spaces contract monitoring summary for 2021 was received. It was **resolved** to renew the current contracts with the existing contractors for 2022. It was noted that the contracts will need to be put out to tender for 2023.

Cllr Bray queries whether quotes could be obtained for grass cutting around the War Memorial. It was agreed to consider this at the February meeting.

Cllr Fawcett re-joined the meeting and took over as Chairman

22/17 2022 /2023 Budget and Precept Request

22/17.1 The draft budget, considered at the December 2021 meeting, has been amended to reflect the reduction in the CTSG from £586 to £562 and increase in the Council Tax base from 828.1 to 840.3. The budget for playground maintenance has been increased from £3000 to £3500. It was **resolved** to approve the 2022/2023 budget

22/17.2 It was **resolved** to approve the 2022/2023 precept request of £34,912. It was noted that this equates to a 2.1% increase (84 pence per annum) for a Band D property

22/18 Planning matters

- a) Decisions known or received:
21/00778/FU Demolition of parts of the existing dwelling, construction of single storey extension, construction of outbuilding to the rear, installation of solar panels, blocking up of access and removal of trees at The Willows, High Street, Clifford. Approved.
- b) Planning Applications considered by the Planning Working Group:
21/10248/FU/NE Alterations, including use of red brickwork in lieu of stone, first floor extension to side incorporating enlargement and conversion of garage to habitable room; change of kitchen/WC to double garage; new rooflight and window at first floor to rear at Low Farm Barn High Street Clifford

22/19 Financial Matters

- a) The following receipts for December were noted:

i	Clifford FC – Grass Cutting contribution	1275.00
ii	Allotment Rents	972.50
iii	Allotment bond – plot 29 a	50.00
iv	Christmas Carol Service collection	189.00
v	Allotment bond Plot 5	50.00

vi	Allotment rent Plot 5	35.00
----	-----------------------	-------

b) It was **resolved** to approve the following payments for January 2022:

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	chq	Clerk's Salary	524.33		524.33	
ii	chq	PA Hire (Remembrance Day & Carol Service	60.00		60.00	
iii	chq	Mince Pies	42.00		42.00	42.00
iv	chq	Greens Contractors Ltd (CAHA Drainage Work)	300.00	60.00	360.00	
v	chq	Cllr Blackmore (reimbursement for playground paving)	100.00		100.00	
vi	DD	NatWest Document storage fee	25.00		25.00	
vii	Chq	Rob Burrow MND Centre (Leeds Hospital Charity)	189.00		189.00	
viii	chq	Clerk (stationery – paper and folders)	17.24		17.24	

- c) The bank reconciliations and budget reports were received. The account balances as at 15 December were noted as :
- | | |
|---------------------------|---|
| NatWest Current Account | £ 65242.70 |
| Santander Deposit Account | £ 57207.89 |
| Santander Business Bond | £ 27227.64 |
| Total | £ 149678.23 (includes earmarked/CIL funds of £118265) |

22/20 Correspondence

- A resident thanked the Councillors for their work during 2021, particularly in relation to the Remembrance Day Service and the Carols around the Christmas Tree
- Permission has been requested to fly a mini quadcopter at the CCSG. This was referred to Clifford FC
- A resident suggested an alternative location for the fixed SID on Clifford Moor Road. It was noted that the locations had been agreed in consultation with LCC Highways. LCC Highways does not recommend locating SIDs close to a speed change and there needs to be a suitable lamppost to fix the SID to. The location of the SIDs will be reviewed once data is available from the devices. The Clerk will respond to the resident.

22/21 Next Meeting

It was noted that any reports/agenda items for the Meeting to be held on 16 February 2022 need to be with the Clerk by Tuesday 8 February 2022

Signed.....

Dated.....

There being no further business, the Chairman declared the meeting closed at 8.40 pm.