



Minutes of the meeting of the Council

Wednesday 19 April 2023

At Clifford Village Hall

Present: : Cllrs Nick Fawcett, Tony Blackmore, Ryan Bray, James Lund, Andy Poulter

In attendance: N Fairbairn (Clerk) Cllr Linda Richards (LCC Ward Councillor) and 8 residents

Public Participation

- i) Several residents raised concerns about an increasing number of incidents of anti-social behaviour associated with a property on Willow Grove. They were also concerned about the condition of the property which is managed by LCC Housing. The residents have contacted LCC Housing Department, and a case has been opened but no substantive response has been received.

The residents were advised to keep a diary of all incidents and to report and further anti-social behaviour to the police. Cllr Richards agreed to contact LCC Housing Department and LCC Antisocial Behaviour team to ensure the issues are addressed.

- ii) A resident is concerned about LCC proposals to install yellow lines on Clifford Moor Road by the Boston Spa Academy. They suggested that this will just displace the issue of parked cars to other residential streets and may result in an increase in traffic speeds on Clifford Moor Road. They suggested that LCC should consider alternative measures to manage the on-street parking. It was noted that most of the vehicles appear to belong to Academy students.

Cllr Richards confirmed that the Ward Councillors were aware of the concerns. She advised that the Parish Council should use the mobile SID to monitor speeds before and after the yellow lines installed. It was noted that an increasing number of the students are from the local area, this may reduce the need for designated parking areas on site for buses which could then be used for student parking.

It was agreed that that the clerk will contact the Academy and Boston Spa Parish Council, and copy in LCC Highways and the Ward Councillors, to arrange a meeting to discuss the issue.

23/60 Apologies for absence

Apologies were received from Cllr Sue Park and Cllr Ian Bartlett. It was **resolved** to approve their reasons for absence.

23/61 Declarations of Interest and Notifications of changes in the Members' Register of Interests

Cllr Andy Poulter declared an interest in agenda item 14

Cllr James Lund declared an interest in agenda item 18 b) 23/01849/FU/NE

23/62 Crime Report

The following offences were recorded in Clifford during February 2023 (www.police.uk)

- 1 x Criminal Damage
- 4 x Anti-social behaviour
- 1 x Public Order
- 1 x Violent/sexual

At the April PACT meeting it was noted that there were 71 recorded crimes across the Wetherby Ward including 5 assaults and 4 residential burglaries.

23/63 The minutes of the meeting held on 15 March 2023 were confirmed as a true record and signed by the Chairman.

23/64 Chairman's Business

- The playground Wetpour will be pressure washed on 2 May 2023.
- A contractor has been instructed Repairs to repair the playground climbing frame.
- The War memorial Chains will be reinstated shortly.
- The Catholic Diocese have not yet inspected the damaged section of wall on Old Mill Lane.
- Cllr Fawcett noted that Cllrs Andy Poulter and Pete O'Brien did not stand for re-election. He thanked Cllr Poulter for his work on the Traffic Management Working Group, particularly in relation to the mobile SID machine. A presentation was made to Cllr Poulter on behalf of the council.

23/65 Clerk's Report

- Councillors were reminded that they must return their updated Register of Interests and Election Expenses forms to LCC by 2 June 2023.
- Further playground quotes are still awaited.
- 3 Insurance quotes have been requested and these will be considered at the May meeting.

23/66 Ward Councillor's Business

None

23/67 Neighbourhood Plan Community Projects & CIL Funding

The Traffic Management Working Group are continuing to work on developing a Traffic Management Plan for Clifford.

23/68 Lead Members & Committee Representatives

Cllr Pouter advised that the Leeds Festival Traffic Management Plan is likely to be very similar to the 2022 plan. A new representative to the Leeds Festival Working Group will need to be appointed in May.

23/69 Parish Council Elections. It was noted that Ian Bartlett, Tony Blackmore, Ryan Bray, Nick Fawcett, James Lund and Sue Park were re-elected to Clifford Parish Council following an uncontested election. It was **resolved** that the 3 vacancies will be advertised for co-option with a deadline of 14 June 2023 for applications. Applications will be considered the council meeting on 21 June 2023.

23/70 The annual Health & Safety Report was received. It was noted:

- Northways Playing Field – a property has installed a gate from their garden onto the playing field. It was noted that the property has no right of access onto the field.
- Village Hall grounds – 2 properties adjoining the Village Hall have installed entrances to the grounds. It was noted that the properties have no right of access to the Village Hall Grounds.
- CCSG carpark – the 'No Entry' needs to be replaced. Cllr Blackmore will action this.
- Northways -Woodland Walk. The chippings need topping up and some edging boards need replacing. It was agreed to obtain a quote from Branchlines.
- Village Hall seats – slats need to be replaced on the 2 of the benches. These are the responsibility of the Village Hall trustees and the clerk will contact them.
- Play area fence - one of the boards is damaged. It was agreed to instruct Gary Germaine to replace it.
- Litter bin on Chapel Lane is damaged – clerk to request a replacement bin from LCC.
- Graffiti on bins and bench at St Edwards field. The graffiti on the bench has been reported to the police and the clerk will also report to the LCC Anti-Social Behaviour Team.

23/71 Clifford Allotment Holders Association

1. The Clerk confirmed they had completed the audit of the CAHA accounts for 2022/2023 and these will be presented at the CAHA AGM.
2. It was **resolved** to approve the CAHA 2023/2024 Budget.

23/72 It was noted that a resident has applied to LCC for a Public Rights of Way Order in respect of a claimed right of way from Willow Avenue to Clifford Moor Road. There is potential for an alternative route to access Clifford Moor Road from Willow Avenue and this is the TMWG's preferred route as

part of the safe walking route to school plan. The route includes a section of land owned by LCC Housing. It was **resolved** that the clerk will contact LCC Housing asking them not to dispose of the land pending further investigations from the council.

Cllr Poulter left the meeting.

23/73 It was noted a section of land off South View, Albion Street, Clifford is on the market. It was **resolved** to set up a working group of Cllrs Blackmore, Bray and Lund to investigate the option of purchasing the land.

Cllr Poulter re-joined the meeting.

23/74 An event to mark the Coronation will take place from 2-5 pm on Saturday 6 May 2023. The activities are aimed at children and will include a bouncy castle, face painting and ceramic mug decoration. This will be publicised on the council website and Facebook.

23/75 Approval of the Internal Control Checks was deferred to the May meeting.

23/76 Approval of the Annual Investment Report was deferred to the May meeting.

23/77 Planning matters

a) Decisions known or received:

22/03896/FU Replacement of existing windows with white UPVC at 31 Old Mill Lane, Clifford. Withdrawn.

23/00504/FU Single story side extension at 22 Willow Crescent, Clifford. Approved.

b) To receive an update on Planning Applications considered by the Planning Working Group

Cllr Lund left the meeting.

23/01849/FU/NE Conversion of cottage to two dwellings at 13 Albion Street, Clifford. It was noted that the application is to revert the building to its original structure. It was **resolved** to support the application.

Cllr Lind re-joined the meeting.

22/04991/FU Alignment of the existing stone wall to facilitate vehicle and pedestrian improvements to Bramham Road. Erection of two outbuildings Replacement of an existing timber fence with a new stone boundary wall and gate pillars. Replacement of an existing single storey extension to Corner Cottage 2 High Street, Clifford. The clerk advised that it is not known when the application will be considered again as the April Plans Panel meetings have been cancelled. The council remains concerned that changes to stone wall will affect the sightlines for traffic pulling out on to the High Street and this may adversely affect road safety.

c) Enforcement

Low Farm Barn - there have been no updates from LCC Planning Enforcement. The Clerk was instructed to follow this up with LCC.

23/78 Financial Matters

a) The following receipts were noted :

i	BACS	Precept	LCC	38,700.00
li	BACS	CTSG	LCC	592.00

b) It was **resolved** to approve the following payments for

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	BACS	Clerk's Salary	581.53		581.53	
ii	BACS	Clerk (Office 365 Business annual fee)	66.66	13.33	79.99	
iii	BACS	Clerk (Postage & Stationery)	17.60		17.60	
iv	BACS	Trophies Plus Medals LTD	185.42	37.08	222.50	
v	BACS	YLCA (Annual Subscription)	580.00		580.00	
vi	DD	PWLB	1952.59		1,952.59	

vii	DD	Unity Trust Bank	18.00		18.00	
viii	BACS	WVGM	175.00		175.00	

c) The bank reconciliations and managements were received and the bank balances as at 31 March 2023 were noted as:

Unity Current Account	£	467,850.61
Santander Deposit Account	£	57,214.74
Santander Bond	£	27,227.60
Total	£	552,292.95 (incl earmarked/CIL funds and legacy funds)

23/79 Correspondence Updates (other than that relating to specific agenda items)

- Resident re the condition of sections of Clifford Moor Road/Willow Lane and Chapel Lane/Boston Rd. It was noted that this Clifford Moor Road section is scheduled for repairs though it is not known when the work will be undertaken.
- Resident re roadside parking by Boston Spa Academy. The clerk will update the resident re proposed meeting with the Academy.
- Invitation for Councillors to attend a Carbon Literacy Course – to be considered at the May meeting.
- Resident re Corner Cottage planning application – the objections to the application were noted.
- Resident re aggressive dogs at Northways – clerk has responded.
- Morley Town Council re access to household waste sites – no response required.

23/80 Next Meeting

It was noted that any reports/agenda items for the Meeting to be held on 17 May 2023 need to be with the Clerk by Tuesday 9 May 2023.

There being no further business, the Chairman declared the meeting closed at 9.35 pm.

Signed.....

Dated.....