



Minutes of the meeting of the Council

Wednesday 21 June 2023

At Clifford Village Hall

Present: Cllrs N Fawcett, T Blackmore, J Lund, S Park, R Bray and I Bartlett

In attendance: 5 members of the public, Ward Cllr A Lamb, Ward Cllr Penny Stables, N Fairbairn (Clerk)

Public Participation

None

23/105 Apologies for absence

None

23/106 Cllr Tony Blackmore's signed Acceptance of Office Form was received.

23/107 Declarations of Interest and Notifications of changes in the Members' Register of Interests

None

23/108 Crime Report

The following offences were reported in Clifford in April 2023:

Violent/sexual offence x 4

Criminal Damage x 1

Other theft x 1

At the June PACT meeting it was noted that there were 77 crimes reported in the Wetherby Ward in May.

23/109 The minutes of the meeting held on 17 May 2023 were confirmed as a true record and signed by the Chairman.

23/110 A presentation was received from Gigaclear Limited who will be installing ultrafast full fibre broadband in Clifford and Bramham. It is anticipated that engineering works will start in October 2023. The work will last approximately 6 months and the representative from Gigaclear Ltd advised that they will work with the Parish Council and LCC to minimise disruption caused by the engineering works. Updates will be posted on the Council website and in Outlook.

23/111 Chairman's Business

The Chairman thanked Councillors for attending the YLCA training course on the 5th June 2023.

23/112 Clerk's Report

- The Estate Agents dealing with the sale of land off Albion Street have been notified of the Council's interest if the current sale does not complete.
- Councillors were asked to let the Clerk know if they still required paper copies of meeting papers.

23/113 Ward Councillor's Business

Ward Cllr Lamb advised that:

- He has met with the facilities team at Boston Spa Academy to discuss the problem of parking on Clifford Moor Road during school hours. The options of installing a crossing by the school and foot path widening were discussed.
- Corner Cottage planning application - the developers are preparing amended to be submitted to LCC
- He has met with Cllr Blackmore & Chris Proctor (LCC Highways) to discuss improvements to the Bramham Primary School entrance. Mr Proctor is preparing a more cost-effective plan for reinstating the access steps at the rear of the school. Any amended plan will require approval from the LCC Access Officer. They also discussed the option of a mini-roundabout at the

junction by the War Memorial.

- Low Farm Barn – LCC Planning Enforcement officers are waiting for the current planning applications to be determined before consider taking any enforcement action.

23/124 Neighbourhood Plan Community Projects & CIL Funding

- School walking route – Cllr Blackmore advised that there may be some funding available from LCC. However, no progress can be made until a quote is received from LCC Highways for improvements to Bramham Primary School access.
- The TMWG are considering the option of a mini-roundabout at the junction by the War Memorial.

23/125 Lead Members & Committee Representatives

- The meeting of the Charity of Richard Dawson was postponed.
- Cllr Fawcett attended the YLCA Branch Meeting. Concern was raised at changes to the LCC Planning Portal which mean that residents' responses to Planning Applications will not be published on the LCC Planning Portal. The Council's response to the changes will be considered at the July meeting.

23/126 Meeting with Boston Spa Academy. Cllrs Fawcett and Bray and a Boston Spa Councillor met with the head of the Academy to discuss the problem of on street parking on Clifford Moor Road. No solution was agreed. The Councillors expressed concern that the LCC plan to install double yellow lines by the Academy will just displace the problem elsewhere.

23/127 Repairs to the Northways woodland path. It was agreed to obtain further quotes to be considered at the July 2023 meeting,

23/128 It was **resolved** to adopt the Internal Controls checklist.

23/129 D Day 80th Anniversary, 6th June 2024. It was **resolved** to register for the national beacon lighting to mark the event. It was agreed that Cllr Fawcett will take the lead on the plans.

23/130 It was **resolved** to renew the annual CPRE membership.

23/131 Internal Audit and AGAR

1. The internal audit report was received. It was noted that no corrective action is required.
2. The Annual Governance Statement for 2022/23 (AGAR Part 3 p 4) was approved and signed by the Chairman.
3. The Financial Statement for 2022/2023 (AGAR Part 3 p 5) was approved and signed by the Chairman.
4. The period for the exercise of Public rights to inspect the unaudited accounts was noted as 26 June 2023 to 4 August 2023

23/132 Planning matters

- a) Decisions known or received:
23/00533/FU Variation of conditions 2 (approved plans), 14 (eco appraisal and bat survey) and 24 (approved flood risk and drainage strategy) of previous approval 20/01566/FU (Partial demolition, refurbishment and reconfiguration of hospice, single and two storey extensions, and single storey buildings, car parking, access, footpath and landscaping) at Martin House Childrens Hospice Grove Road Boston Spa. Approved.
- b) To receive an update on Planning Applications considered by the Planning Working Group
23/02831/FU/NE Alterations including conversion to attic to form habitable rooms; dormer windows to rear at 33 Burns Way, Clifford.
23/01274/FU Single storey front extension at 1 Nursery Way, Clifford.
Cllr Lund Left the meeting
23/01849/FU 13 Albion Street Clifford. Conversion of cottage to two dwellings, including rear single storey extension, and associated landscaping and parking. Reconsultation due to revised plans. No objection.
Cllr Lund rejoined the meeting.
- c) Enforcement
None

23/133 Financial Matters

a) The following receipts were noted :

i	Cash	Coronation event collection	153.00
ii	BACS	LCC (P3 Grant)	275.00
iii	BACS	Santander (Interest)	72.26
iv	BACS	CCLC (Dividend)	835.83

b) It was **resolved** to approve the following payments for:

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	BACS	Clerk's Salary	581.33		581.33	
ii	BACS	Clerk's expenses (YLCA training)	3.90		3.90	
iii	BACS	AJG Insurance	1595.16		1595.16	
iv	BACS	YLCA (Training guide)	3.60		3.60	
v	BACS	WVGM (Grass cutting)	125.00		125.00	
vi	BACS	Village Hall Trustees (Playground insurance)	224.62		224.62	
vii	BACS	Clerk (Shredder)	47.99		47.99	
viii	BACS	Elkerlodge Bookkeeping (Internal Audit)	315.00		315.00	
ix	BACS	CPRE	60.00		60.00	

c) The bank reconciliations and managements were received and the bank balances as at 31 May 2023 were noted as:

Unity Current Account	£	98,383.28
Santander Deposit Account	£	57,377.92
Santander Bond	£	27,304.60
CCLA Public Sector Deposit	£	404,184.12
Total	£	587,249.92

23/134 Correspondence Updates (other than that relating to specific agenda items)

None

23/135 Co-option

1.It was noted that there have been 5 applications for the 3 vacancies on the council Representations were received from the 3 applicants in attendance.

2.It was **resolved** to exclude members of the press and public from agenda item 21.3 due to the confidential nature of the discussion.

Members of the public in attendance left the meeting.

3.The applications for co-option on to the Council were considered

Members of the public rejoined the meeting.

4. It was **resolved** to co-opt Angela Wills, Timothy Sykes and Laura Softly to the Council.

23/136 Next Meeting

It was noted that any reports/agenda items for the Meeting to be held on 19 July 2023 need to be with the Clerk by 5 pm on Tuesday 11 July 2023.

There being no further business, the Chairman declared the meeting closed at 9.10pm.

Signed.....

Dated.....