



Minutes of the meeting of the Council

Wednesday 19th July 2023

At Clifford Village Hall

Present: Cllrs N Fawcett, T Blackmore, R Bray, J Lund, S Park, T Sykes, L Softly and A Wills

In attendance: N Fairbairn (Clerk) and Ward Cllr Alan Lamb

Public Participation

None

23/137 Signed Forms of Acceptance were received from Cllrs T Sykes, L Softly and A Wills

23/138 Apologies for absence

Apologies were received from Cllr Bartlett. It was **resolved** to approve his absence.

23/139 Crime Report

The following offences were recorded in Clifford in May 2023:

4 x violent/sexual

1 x crime other

At the July PACT meeting it was noted that there had been a rise in reported crimes in the Wetherby Ward in June 2023.

23/140 Declarations of Interest and Notifications of changes in the Members' Register of Interests

None

23/141 The minutes of the meeting held on 21 June 2023 were confirmed as a true record and signed by the Chairman.

23/142 Chairman's Business

- War Memorial – the chains are ready to be re-installed and the posts and path will be cleaned in the next few days. Approval is still awaited from LCC Highways to install a path to the front of the War Memorial. Ward Cllr Lamb has chased a response from LCC Highways,

23/143 Clerk's report

- The Leeds Festival Working Group are meeting on the 15 August 2023. LCC have advised that there will be some minor changes to Traffic Management Plan. The plan will be published on the council website once approved.
- Gigaclear Ltd have offered sponsorship to local sports groups as part of their community engagement plan.
- Graffiti on a road sign on the High Street has been reported to LCC Highways. Cllr Lamb advised that it should also be reported to the LCC Anti-Social Behaviour Team.
- The Assets of Community Value (ACV) registration for The Albion will expire in May 2024. It was agreed to consider renewal of this registration, and whether there are any further assets that should be registered, at the September 2023 meeting.
- Corner Cottage – the planning application has not been relisted by the Plans Panel. Cllr Lamb advised that LCC Planning are arranging a further site visit.

23/144 Ward Councillor's Business

- Ward Cllr Lamb and Cllr Blackmore have met with Chris Proctor (LCC Highways) to discussed proposed improvements to the rear access to Bramham Primary School. Amended plans and costing are being finalised.
- Double yellow lines have now been installed in front of Bramham Primary School.

23/145 Neighbourhood Plan Community Projects & CIL Funding

- Repairs to the track at the CCSG will take place week commencing 14th August 2023.

23/146 Lead Members & Committee Representatives

- The Council has registered to take part in the beacon lighting to mark the 80th anniversary of D Day.
- Cllrs Fawcett and Park attended the annual meeting of the Charity of Richard Dawson. The charity is considering funding an afternoon tea for residents on the D Day anniversary.
- Cllr Fawcett will attend the YLCA Executive Meeting.

23/147 School Walking Route. This item was deferred to the September 2023 meeting when the TMWG will present the proposals for a mini roundabout by the War Memorial and improvements to the rear access to Bramham Primary School.

23/148 Repairs to Northways woodland path This item was deferred to the September 2023 meeting to allow time to obtain additional quotes.

23/149 It was **resolved** to approve the National Allotment Society annual subscription fees.

23/150 It was **resolved** to approve the cost of repairs to the CCSG roof.

23/151 Committee and lead member appointments:

1. It was **resolved** to appoint Angela Wills as Webmaster
2. It was **resolved** to appoint Laura Softly to the Employment Committee
3. It was **resolved** to appoint Tim Sykes to the Finance Working Group

23/152 It was **resolved** to add Cllrs A Wills, T Sykes and L Softly to the Unity Trust mandate.

23/153 It was **resolved** to object to the decision by LCC to stop publishing comments from residents on the LCC planning portal. It was agreed to add details of all planning applications on the council website.

23/154 Planning matters

a) Decisions known or received:

23/02256/FU Replacement of existing windows with white UPVC at 31 Old Mill Lane, Clifford. Approved.

22/07093/CLE Certificate of Existing Lawful Development for use of land as residential garden within the planning unit of Low Farm Barn at Low Farm Barn, High Street, Clifford. Refused.

22/07094/CLE Certificate of Existing Lawful Development for use of land as residential garden with the Planning unit of Owl Cottage at Owl Cottage, High Street, Clifford. Refused.

23/02831/FU Alterations including conversion of attic to from habitable room; dormer window to rear at 33 Burns Way, Clifford. Refused.

23/01849/FU Conversion of cottage to two dwellings, including rear single storey extension, and associated landscaping and parking at 13 Albion Street, Clifford. Refused.

23/02940/COND Consent, agreement or approval required by conditions 4,5, and 6 of Planning Application 21/0-778/FU at The Willows, High Street, Clifford. Refused.

b) To receive an update on Planning Applications considered by the Planning Working Group
23/03705/FU Outbuilding to rear at 92 High Street, Clifford. Under consideration.

23/03876/FU/NE Partial conversion of garage to habitable accommodation and single storey rear extension at 14 Nunnery Way Clifford. Under consideration.

23/03579/FU | Variation of Condition 3 (Use of stables restricted to Applicant only) to previously approved Planning Application 31/251/96/FU to allow a different owner. Land Lying to The East Of Bramham Road Off Old Mill Lane Clifford. Under consideration.

c) Enforcement

Owl Cottage/Low Farm Barn – the Clerk has contacted LCC Planning Enforcement to establish what action will be taken following the refusal of the applications for Certificates of Existing Lawful Development.

23/155 Financial Matters

a) The following receipts were noted:

i	BACS	CCLA (Dividend)	1594.76

b) It was **resolved** to approve the following payments.

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	BACS	Clerk's Salary	581.33		581.33	
ii	BACS	WVGM (May & June Grass cutting)	955.00		955.00	
iii	BACS	AP Dundas (CCSG roof repairs)	300.00	60.00	360.00	
iv	BACS	Clerk (Printer Ink)	17.89	3.58	21.47	
v	BACS	WVGM (Allotment grass cutting)	40.00		40.00	
vi	BACS	NAS (annual membership fees)	108.00		108.00	
vi	DD	Unity Trust Bank (account fees)	18.00		18.00	

c) The bank reconciliations and managements were received and the bank balances as at 30 June 2023 were noted as:

Unity Trust Bank	£	97,278.84
Santander Deposit Account	£	57,377.92
Santander Bond	£	27,304.60
CCLA Public Sector Deposit	£	405,778.88
Total	£	587,740.24

23/156 Correspondence Updates (other than that relating to specific agenda items)

- Copy correspondence between residents and LCC Anti-social Behaviour Team – no response required.
- Rev Nick Morgan re arrangements for the Remembrance Day Service
- LCC Highways Maintenance Programme

23/157 It was noted that any reports/agenda items for the Meeting to be held on Wednesday 20 September 2023 need to be with the Clerk by Tuesday 12 September 2023.

There being no further business, the Chairman declared the meeting closed at 8.47 pm.

Signed.....

Dated.....