



Minutes of the meeting of the Council

Wednesday 18 October 2023

At Clifford Village Hall

Present: Cllrs N Fawcett, T Blackmore, R Bray, I Bartlett, J Lund, S Park, L Softly and T Sykes

In attendance: N Fairbairn (Clerk), Ward Cllr Lamb

Public Participation

- i) None

23/186 Apologies for absence

Apologies were received from Cllr A Wills. It was **resolved** to approve her reasons for absence.

23/187 Crime Report

The following offences were reported in Clifford in August 2023:

3 x Violent & Sexual

The issue of parking on Chapel Lane was raised at the October PACT meeting. The clerk was instructed to contact the church to ask them to remind those attending church services to park considerately.

The police have asked councils to send them the data from fixed and mobile SIDs so they can identify locations to carry out speed enforcement.

23/188 Declarations of Interest and Notifications of changes in the Members' Register of Interests

None

23/189 The minutes of the meeting held on 20 September 2023 were confirmed as a true record and signed by the Chairman. **The minutes of the Extraordinary meeting held on 27 September 2023** were confirmed as a true record and signed by the Chairman.

23/190 Chairman's Business

- None

23/191 Clerk's report

- The clerk attended a briefing from LCC Planning Department. Parish and Town Councils can now submit their comments on planning applications via a Consultee Access portal. This will enable the council's comments to be made public. The decision not to publish comments from residents will be reviewed by LCC in December 2023.
- A resident is concerned about damage to the kerb opposite the entrance to St John's School caused by large vehicles entering the site. The clerk has contacted the resident for more information.
- Thorp Arch Parish Council have asked Bramham Parish Council if they can contribute to the cost of the mobile SID, owned jointly by Bramham and Clifford Parish Councils, as they would like to use it for prolonged periods. This will be considered if a direct request is received from Thorp Arch Parish Council.

23/192 Ward Councillor's Business

- Cllr Lamb has given advice to the owners of 33 Burns Way about their amended planning application.
- A resident on Burns Way has raised concerns about access points being installed in the boundary fence along Burns Way. Cllr Fawcett noted that Ward Cllr Harrington has been dealing with this issue. Taylor Wimpey have offered to install new fence and set up a management company for the fence and verge.
- Parking by Boston Spa Academy. Cllr Lamb attended a meeting with representatives of the Academy, LCC Planning Department, Clifford Parish Council and Boston Spa Parish Council. The Academy have confirmed that they will be demolishing the old caretaker's cottage to increase the number of parking spaces and they are trying to reduce the number of students

parking on Clifford Moor Road. LCC have asked them to revise their travel plan for school buses. Cllr Park noted that several school buses are travelling through Clifford. Cllr Lamb will try and ensure the council can comment on the travel plan before it is approved by LCC. Councillors were asked to record the details of any school buses they see travelling through Clifford and the issue can be considered further at the November meeting.

- No updates have been received from LCC Highways about the plans for improving the rear entrance to Bramham Primary School.
- Remapping of bin routes. Initial proposals have been drafted and are due to be implemented in February/March 2024. There will be a trial of food waste collections for villages south of Wetherby. The start date has not yet been confirmed.

23/193 Neighbourhood Plan Community Projects & CIL Funding

- None

23/194 Lead Members & Committee Representatives

- Cllr Fawcett attended the YLCA Branch Meeting.

23/195 The annual Playground Inspection Report was received. The clerk will forward a copy to the Village Hall Trustees and prepare a schedule of suggested work for consideration at the November meeting.

23/196 Playground Redevelopment Working Group

1. It was **resolved** to approve the Playground Redevelopment Working Group Terms of Reference. The clerk will contact the Village Hall Trustees to invite them to nominate 2 representatives to join the group. The clerk will also contact a resident who has expressed an interest in joining the group.
2. It was **resolved** to appoint Cllr Lund as head of the Playground Redevelopment Working Group

23/197 Open Spaces schedule. Cllr Blackmore has requested some amendments and approval was deferred to the November meeting.

23/198 Repairs to the Woodland Walk. Further quotes are awaited, and the item was deferred to the November meeting.

23/199 It was **resolved** to apply to LCC to renew the registration of the existing Assets of Community Value (ACV) in Clifford.

23/200 School buses. This issue was considered under Ward Councillor's business.

23/201 Vehicles parking on pavements. A councillor has received complains from residents about vehicles parking on pavements. This is a hazard for pedestrians, especially those using mobility aids and pushchairs. Cllr Fawcett advised the issue was raised at the last PACT meeting. Whilst it is not illegal to park in a footpath it is illegal to block the footpath. Cllr Fawcett has contacted the Village Hall Trustees to ask them to put up a notice requesting that users of the hall park considerately. Illegally parked cars can be reported online to the police. The clerk will circulate the link to councillors and include the issue on the next edition of Outlook. It was noted that one of the policies in the Neighbourhood Plan requires that any applications will not result in a net loss of parking spaces within the conservation area.

It was noted that Cinder Lane pavement is very overgrown with vegetation and the clerk was instructed to ask LCC for it to be grubbed out.

23/202 It was **resolved** to nominate Cllr Sue Park for the ballot to receive the Royal Garden Party invitation as a reflection of her long service to Clifford Parish Council.

23/203 Councillors were reminded to send proposals for the 2024/2025 budget to the clerk before the November meeting. The clerk will circulate a budget and reserves report prior at the end of October.

23/204 It was **resolved** to approve the reappointment of Elterwater Bookkeeping as internal auditor for 2023/2024

23/205 Planning matters

- a) Decisions known or received:
 23/01140/FU Single storey rear/side extension, with rooflights at Orchard House, Albion Street, Clifford. Withdrawn.
 23/05806/COND Consent, agreement or approval required by condition 12 to planning application 23/00533/FU at Martin House Hospice. Approved.
 23/04854/FU Two storey rear extension at Orchard House, Albion Street, Clifford. Approved.
 23/9/00237/MOD Detached car port to front drive – Non material amendment to 22/06218/FU – rotation of the proposed car port by 90 degrees. Cherry Tree Cottage, Clifford. Refused as not a non-material amendment.
 23/04222/LI Replacement of 3 rear windows at Croft Cottage, Albion Street, Clifford. Approved.
 23/04749/FU Single storey side extension at the Willows, High Street, Clifford. Approved.
 23/04762/COND Consent, agreement or approval required by conditions 4 & 6 of Planning Application 21/00778/FU at The Willows, High Street, Clifford. Approved.
 23/05972/COND Consent, agreement or approval required by conditions 12 and 13 to planning application 23/00533/FU at Martin House Childrens Hospice, Grove Road. Approved.
- b) To receive an update on Planning Applications considered by the Planning Working Group
 23/03705/FU Demolition of existing outbuilding, erection of new single storey garage/outbuilding at 92 High Street, Clifford. Reconsultation.
 23/03705/FU Reconsultation Demolition of existing out building, erection of new single storey garage/outbuilding at 92 High Street, Clifford
- c) Enforcement
 LCC Planning Enforcement have acknowledged a complaint about the installation of a side window at Low Farm Barn.

23/206 Financial Matters

- a) The following receipts were noted :

i		CCLA dividend (September 2023)	1771.63
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- b) It was **resolved** to approve the following payments for

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	BACS	Clerk's Salary	581.33		581.33	
ii	BACS	Clerk (stationery)	2.50	.50	3.00	
iii	BACS	Clerk (wireless mouse)	6.99		6.99	
iv	DD	PWLB	1919.80		1919.80	
v	BACS	Rospa Play Safety (Playground annual inspection)	96.00	19.20	115.20	
vi	BACS	Cloud Nex Ltd	99.99	19.99	119.98	
vii	BACS	YLCA (Cllr training)	133.60		133.60	
viii	BACS	Greens Contractors (Hedge cutting)	400.00	80.00	480.00	
ix	BACS	Gallagher Insurance	50.00		50.00	
X	BACS	Royal British Legion	30.00		30.00	30.00

- c) The bank reconciliations and managements were received and the bank balances as at 30 September 2023 were noted as:
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|----------------------------|---|------------|
| Unity Trust Bank | £ | 80,548.63 |
| Santander Deposit Account | £ | 57,377.92 |
| Santander Bond | £ | 27,304.60 |
| CCLA Public Sector Deposit | £ | 410,759.77 |
| Total | £ | 575,990.92 |

23/207 Correspondence Updates (other than that relating to specific agenda items)

- West Yorkshire Police - August crime stats and information re Ward Cllr funded police speed enforcement. No response required.
- Resident re hedge cutting on Clifford Moor Road. The issue has been referred to Ward Cllr Stables.
- YLCA re nominations for the Royal Garden Party. Considered at agenda item 17.
- Resident re monitoring of work on Corner Cottage wall. It was agreed that the Planning Working Group will take photographs to record the condition of the wall and measure the gate openings etc. The Working Group will monitor the work and report any concerns immediately to the LCC Conservations Officer.

23/208 Next Meeting

It was noted that any reports/agenda items for the Meeting to be held on 15 November 2023 need to be with the Clerk by Tuesday 7 November 2023.

23/209 It was **resolved** to exclude member of the press and public from agenda item 25 due to the confidential nature of the discussions.

23/210 An offer from the council has been accepted for the purchase of land off South View, Albion Street, Clifford. It was **resolved** to instruct Hart Law LLP to undertake the conveyancing. The clerk will contact the Village Hall Trustees about an agreement for access to the site from the Village Hall Garden.

There being no further business, the Chairman declared the meeting closed at 9.15 pm.

Signed.....

Dated.....