



Agenda for the Annual Meeting of Clifford Parish Council
To be held at 7.30 pm on Wednesday 15 May 2024
at Clifford Village Hall

This is your summons to the meeting of the Parish Council on the date above. If you are unable to attend, please notify me & send me any comments you wish to make on items on the agenda, in advance of the meeting.

Prior to the meeting commencing there will be a Public Participation session. Each member of the public present may speak once for up to 5 minutes on any item. The council will take these representations into account when agenda items are discussed but is not required to make a response. The Chairman may direct that a question posed during this section may be answered by a member of the council, or by the clerk. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Council for the remainder of the meeting, unless specifically invited by the Chairman.

1. To elect the Chairman of the Parish Council for 2024/2025 and received their Acceptance of Office Form
2. To elect the Vice Chairman of the Parish Council for 2024/2025 and received their Acceptance of Office Form
3. To receive apologies and, where requested, approve the reasons for absence.
4. Crime Report
5. a) To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 9-10 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 13-19 of the Members' Code of Conduct.
(b) To give notification of any changes in the Members' Register of Interests
6. To confirm the minutes of the meeting held on 17 April 2024
7. Chairman's Business
8. Clerk's Report
9. Ward Councillor's Business
10. Neighbourhood Plan Community Projects & CIL Funding: To receive an update on progress.
11. Lead Members & Committee Representatives, to consider actions required.
12. To agree to set up a South View land Working Group
13. To approve the Committee and Working Group membership for 2024/2025
14. To approve the lead responsibilities and representatives for external bodies for 2024/2025
15. To approve the following:
 - 15.1. Standing Orders
 - 15.2. Financial Regulations
 - 15.3. Code of Conduct
16. To approve the cost of work to improve the area around the War Memorial
17. To consider repairs to the fence between St Edwards Wood and St Edwards Church ground
18. To approve cost of repairs to the Woodland walk footpath
19. To approve the use of Northways carpark by St Luke's church on the National Heritage open day on 9th September 2024
20. To agree a date for a litter pick in Autumn 2024
21. To approve the insurance quote for 2024/2025
22. AGAR
 - 22.1. To receive the audit report and note any recommendations.
 - 22.2. To approve and sign the Annual Governance Statement for 2023/24 (AGAR Part 3 p 4)
 - 22.3. To approve and sign the Financial Statements for 2023/2024 (AGAR Part 3 p 5)
 - 22.4. To note the period for the exercise of Public Rights to inspect the unaudited accounts for 2023/2024
23. Planning matters
 - a) Decisions known or received:
 - 24/01016/LI Listed building application for replacement to front door at Nunnery Cottage, Willow Lane, Clifford. Approved.
 - 24/01487/FU Variation of condition 2 (Approved plans) to previously approved planning application 21/00778/FU (Demolition of parts of the exiting building dwelling, construction of

single storey extensions, construction of outbuilding to rear, installation of solar panels, blocking up of access and removal of trees) for redesign of the orangery structure to the west elevation at The Willows, High Street, Clifford. Withdrawn.

24/9/00100MOD Demolition of parts of the existing dwelling, construction of single storey extensions, construction of outbuilding to the rear, installation of solar panels, blocking up of access and removal of trees. - NON MATERIAL AMENDMENT TO 21/00778/FU - Alterations to proposed orangery including alterations to the roof and window details - The Willows High Street Clifford. Approved

- b) To receive an update on Planning Applications considered by the Planning Working Group
24/01423/FU/NE Retrospective change of use of equestrian field/paddock to form dog walking and training area; associated works including new fencing, gate, parking, dog wash facility and access at Field At Corner Of Rhodes Lane Clifford

24/01898/FU/NE Sub-Division of cottage to 2 dwellings; demolition of existing outbuilding; construction of single storey rear extension; new first floor window to rear; block up windows to side at 13 Albion Street Clifford

24/02382/FU/NE Variation of conditions 2 (approved plans), 5 (tree planting), 6 (parking provision), 8 (vehicle areas), 14 and 15 (surface water drainage) to previously approved planning application 21/00015/FU (Demolition of superintendent property, construction of a Performing Arts Centre, new school reception and remodelling and extension of existing parking areas with associated landscaping.) for expansion of car park, revised tree planting, revised cycle and motorcycle parking provision, revisions to landscaping at The Gorse Academies Trust Boston Spa Academy Clifford Moor Road

- c) Enforcement

24. Financial Matters

- a) To approve the following receipts

i		CCLA (Dividend)	1,343.64
ii		HMRC (VAT Refund)	2,994.06

- b) To approve the following payments:

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	BACS	Clerk's Salary			tbc	
ii	BACS	Calder Windows (CCSG repairs)	716.67	143.33	850.00	
iii	BACS	WVGM (grass cutting)	360.00		360.00	
iv	BACS	Clerk (stationery)	2.50		2.50	
v	BACS	JRB Enterprises Ltd (dog bag dispensers)	430.16	86.03	516.19	

- c) To receive the bank reconciliations and management reports and note the current bank balances.

25. Correspondence Updates (other than that relating to specific agenda items)

26. To note that any reports/agenda items for the Meeting to be held on 19 June 2024 on need to be with the Clerk by Tuesday 11 June 2024

N R Fairbairn

Nancy Fairbairn, Clerk
9 May 2024