



Minutes of the meeting of the Council

Wednesday 18 September 2024

At Clifford Village Hall

Present: Cllrs N Fawcett, T Blackmore, S Park, T Sykes, A Wills, L Softly, J Lund and R Bray

In attendance: 4 residents, Ward Cllr Stables and N Fairbairn (Clerk)

Public Participation

- i) A resident from Willow Grove raised concerns about antisocial behaviour associated with a neighbouring property. LCC Anti-Social Behaviour Team have been notified but have not acted as they were under the misapprehension that the property was not owned by LCC. Cllr Stables agreed to assist the resident with their concerns. It was also noted that there are issues with anti-social behaviour associated with a property on Willow Crescent.
- ii) A representative of the CAHA advised that the association's AGM was postponed as the meeting was not going to quorate. It is hoped that it will take place next week. The representative suggested that the constitution may have to be amended to reduce the attendance required for the meeting to be quorate from a 1/3 to a 1/4 of members. If the association cannot function due to lack of membership support, it will have to be dissolved and the allotments directly managed by the Council. Cllr Fawcett stated that since the association has been managing the allotments there had been significant improvements at the site.
- iii) A resident queried whether the land off South View could be used for car parking to alleviate the problem of parking on the High Street. The Land off South View Working Group will consider this option. It was noted that it was unlikely that planning permission would be granted to allow access from the Albion Street, but it may be possible to reach an agreement with the Village Hall to access the site from the Village Hall carpark. The issue of inconsiderate parking on the High Street was discussed. Residents can report any cars obstructing the pavement to West Yorkshire Police online. Details will be included in the next edition of Outlook. It was noted that LCC Highways have previously considered introducing parking restrictions on the High Street, but this was not pursued due to residents' objections and concerns that it would shift the problem to neighbouring streets.

24/157 Apologies for absence

Apologies were received from Cllr I Bartlett. It was **resolved** to approve his reasons for absence.

24/158 Crime Report

The following offences were recorded on the Police UK website:

June

4 x Violent/sexual

1 x Theft

1 x Public Order

July

No offences recorded

At the September PACT meeting it was noted that there was a significant increase in crimes reported in August. However, most of the increased number of offences were linked to the Leeds Festival.

24/159 Declarations of Interest and Notifications of changes in the Members' Register of Interests

Cllr Bray declares a pecuniary interest in agenda item 17.2 24/04700/FU/NE

24/160 The minutes of the meeting held on 17 July 2024 were confirmed as a true record and signed by the Chairman.

24/161 Chairman's Business

- 8 large jubilee clips are required to install the dog waste bag dispenser as these were not supplied. The dispensers will be installed as soon as these have been obtained.
- The Chairman thanked the three churches in Clifford who took part in the recent Heritage Open Day. He also thanked the Clifford History Group provided guided walks on the day though Clifford. The events were well attended by residents and visitors to Clifford.
- The Chairman attended the welcome service for new Minister at the Clifford Methodist Church. It was agreed to invite them to officiate at the Christmas Carol Service.
- Clifford has registered to take part in the for VE80th Commemoration Beacon Lighting on 8 May 2025.

24/162 Clerk's report

- The Drainage Easement with St Luke's Church has been signed on behalf of the Council.
- The picnic bench in the Village Hall Garden is in poor condition and the Village Hall have been asked to replace it.

24/163 Ward Councillor's Business

It was noted that apologies have been received from Ward Cllrs Lamb and Harrington.

- A resident has raised concerns about sightlines at the corner of Old Mill Lane due to overgrown vegetation. Cllr Stables has asked LCC Environmental Services to advise the landowner that the vegetation must be cut back. LCC Highways have been asked to install a warning sign.
- Cllr Stables has met WYCA and Transdev to discuss ways to improve the number 7 bus service. There is a petition running to increase the number 7 service to twice hourly. By the end of October the buses on the route will be replaced with more reliable electric buses.

24/164 Neighbourhood Plan Community Projects & CIL Funding

- There are several overgrown trees at Northways, close to the beacon. Quotes will be obtained to cut these back.

24/165 Lead Members & Committee Representatives

None

24/166 It was agreed to consider setting up a Neighbourhood Plan Review Working Group at the October meeting.

24/167 Traffic Management

1. The data has not yet been downloaded from the static SIDs. Once it is, it will be shared with LCC Highways and the police. It was agreed the mobile SID will be used to collect data from other locations in Clifford. It was noted that the police have undertaken speeding enforcement action, funded by the Ward Cllrs, in Clifford.
2. The clerk, Cllr T Blackmore, Cllr S Park and Cllr R Bray, attended the LCC Road Safety Meeting on 10 September 2024. The construction of a rear pedestrian entrance to Bramham Primary School was identified as a priority project. Due delays the cost of the work has increased, and Clifford and Bramham Parish Councils will consider funding the additional costs. Boston Spa Academy will be funding the footpath improvements by the Academy as this work was one of the planning conditions. The next Road Safety meeting will take place on 3 December 2024 at the Bramham Parish Centre.
3. A resident has raised concerns about parking on Nunnery Way during football matches. Clifford FC have been advised clubs not to have back-to-back matches to ease congestion and to ensure that they marshal parking during matches. It was agreed that car parking space will be marked out in the car park to ensure efficient use of the space.

24/168 It was **resolved** to approve the cost, £330.00, of hiring a grab wagon to clear rubbish and building materials from the land of South View

24/169 Playground Redevelopment Working Group update. Item deferred to the October meeting.

24/170 The bench at Northways has been removed as it was damaged beyond repair. It was agreed that any replacement bench should be sited in a more suitable location at Northways. This will be considered at the October meeting.

24/171 Remembrance Day Service

1. The Remembrance Sunday service will take place on 10 November 2024 at the War Memorial.
2. It was **resolved** to approve a donation of £30.00 to the Royal British legion.

24/172 The External Auditor's Report was received. It was noted that there were no issues arising and the 2023/2024 Audit has concluded.

24/173 Planning matters

- a) Decisions known or received:
24/02992/FU Demolition of rear sun room; construction of two storey front / side extension; part single storey, part two storey rear extension with glass balustrade to first floor; front porch; new rooflights; replace window to rear with new doors; aluminium pergola to rear; three photovoltaic roof panels; landscaping works including enlarged driveway to front and terrace to rear at Fontwell House Bramham Road Clifford. Refused
Cllr Bray left the meeting
- b) To receive an update on Planning Applications considered by the Planning Working Group
24/04547/FU/NE For: Alteration of windows to doors at ground floor rear and side at Orchard House Bramham Road Clifford. Under consideration by the Planning Working Group.
24/04700/FU/NE Retrospective change of use of equestrian field/paddock to form dog walking and training area; associated works including new fencing, gate, parking, dog wash facility and access at corner Off Rhodes Lane Clifford. Under consideration by the Planning Working Group.
24/04946/FU/NE Variation of condition 2 (Approved Plans) to previously approved Planning Application 22/01053/FU (Alterations including single storey rear extension; new boundary wall and railings with gates to front; alterations to windows and doors) to bring the approved drawings in line with what is constructed/installed. Replace approved drawing P108A - Boundary Treatments with drawing P-108B - Proposed Boundary Treatments at Millbrook Old Mill Lane Clifford. Under consideration by the Planning Working Group.
24/05057/FU/NE Installation of a 12kW Air Source Heat Pump at 6 Bridge Garth, Clifford
23/0244/CLE Certificate of Existing Lawful Development for the use of land as garden for purposes incidental to the enjoyment of the dwellinghouse; the siting of a caravan and use of an outbuilding for ancillary residential use within the extended residential garden, Orchard Farm, Lairum Rise, Clifford. Under consideration by the Planning Working Group.
Cllr Bray rejoined the meeting
- c) Enforcement
None

24/174 Financial Matters

- a) The following receipts were noted:

i		CCLA Account 1 (July interest)	£1,309.59
ii		CCLA Account 2 (July interest)	£82.77
iii		CCLA Account 1 (August interest)	£1,353.28
iv		CCLA Account 2 (August interest)	£255.48

- b) It was **resolved** to approve the following payments for

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	BACS	Clerk's Salary (August & September)	1258.40	0	1258.40	
ii	BACS	National Allotment Society (Subscriptions)	117.00	0	117.00	
iii	BACS	YLCA (Training – Cllr Bartlett)	26.30	0	26.30	
iv	BACS	Clerk's expenses (Printer Ink)	23.01	4.60	27.61	
v	BACS	WVGM (Grass cutting)	390.00	0	390.00	
vi	BACS	WVGM (Allotment grass cutting)	30.00	0	30.00	

vii	BACS	PKF Littlejohn (External Auditor)	420.00	84.00	504.00	
vii	BACS	Gallager Insurance	473.93	0	473.93	
viii	BACS	G Germain (Maintenance)	175.00	0	175.00	
ix	BACS	WVGM (Grass cutting)	590.00	0	590.00	
x	DD	Unity Trust Bank (Bank fees)	18.00	0	18.00	
xi	BACS	G Germain (CCSG maintenance)	225.00	0	225.00	
xii	BACS	Cloudnext (website domain)	50.00	10.00	60.00	
xiii	BACS	Branchlines (Woodland Walk repairs)	1800.00	0	1800.00	
xiv	BACS	RBL (Remembrance Day Wreath)	30.00	0	30.00	30.00

c) The bank reconciliations and managements received and the bank balances as at 31 August 2024 were noted as:

Unity Trust Bank	£ 80,377.11
Santander Bond	£ 27482.64
CCLA Public Sector Deposit (1)	£ 309,036.84
CCLA Public Sector Deposit (2)	£ 58,338.25
Total	£ 474,796.84

24/175 Correspondence Updates (other than that relating to specific agenda items)

1. Boston Spa, Wetherby & Villages Community Green Group August Newsletter – receipt noted.
2. Boston Spa, Wetherby & Villages Community Green Group September Newsletter – receipt noted.
3. Police and Crime Plan Consultation – receipt noted.
4. Resident re Leeds Festival Traffic traveling though Clifford – concerns to be raised with the LCC Festival Working Group.
5. Resident suggesting potential uses for the land off South View –referred to South View Working Group for consideration.
6. Barrett Homes re Northways access road – Barrett's have confirmed that they own the road and they will be inspecting the site to determine what repairs are required.
7. LCC Planned Highway Maintenance Programme – receipt noted.

24/176 Next Meeting

It was noted that any reports/agenda items for the Meeting to be held 16 October 2024 on need to be with the Clerk by Tuesday 8 October 2024.

There being no further business, the Chairman declared the meeting closed at 9.27 pm.

Signed.....

Dated.....