



**Minutes of the meeting of the Council
on Wednesday 20 November 2024**

At Clifford Village Hall

Present: Cllrs N Fawcett, J Lund, I Bartlett, A Wills, L Softly, T Sykes, S Park, R Bray

In attendance: 2 residents, Ward Cllr Lamb, N Fairbairn (Clerk)

Public Participation

A resident from Old Mill Lane raised a query about whether her property was in Bramham Parish given that their council tax bill shows that they have been paying towards the Clifford precept. Ward Cllr Lamb agreed to raise this with LCC.

24/203 Apologies for absence

Apologies were received from Cllr T Blackmore. It was **resolved** to approve the reasons for his absence

24/204 Crime Report

The November 2024 PACT meeting report was received. It was noted that reported crime is falling in the Wetherby Ward.

The following offences were recorded in Clifford in September 2024 on the Police UK Website:

- 6 x Violent/Sexual
- 3 x Antisocial Behaviour
- 2 x Public Order
- 2 x Other

24/205 Declarations of Interest and Notifications of changes in the Members' Register of Interests

Cllr Fawcett declared a pecuniary interest in agenda item 14 (Open Spaces Contract)

24/206 The minutes of the meeting held on 16 October 2024 were confirmed as a true record and signed by the Chairman.

24/207 Chairman's Business

- Cllr Fawcett thanked the residents who attended the Remembrance Day service on the 10 November 2024. The collection raised £468.23 for the Royal British Legion.

24/208 Clerk's report

- The Clerk has completed an audit of the blue grit bins in Clifford. Councillors were asked to notify the clerk if any of the bins become low on grit over the winter. Cllr Lund has received a request for a grit bin to be installed on the recently resurfaced track to Northways. It was noted that LCC will not fund this as the road is unadopted. The clerk was instructed to find out the cost of installing a grit bin and this will be considered at the December meeting.
- Councillors were reminded that the next LCC Highways safety meeting will take place at 4pm on Tuesday 3 December 2024 at the Bramham Parish Centre.
- Two allotment bonds have been retained as the plots were left in a poor condition when the tenancies were terminated. The bonds have been transferred to the allotment maintenance fund.

24/209 Ward Councillor's Business

Apologies were received from Ward Cllr Stables.

Cllr Lamb advised:

- Parish Council Chairmen have been invited to a meeting with the LCC Chief Highways Engineer on 3 December 2024 at the Wetherby Methodist Centre.
- It is anticipated that the work to improve the entrance to Bramham Primary School will take place over the Christmas period.

- There are still ongoing issues with the planning permission for the recent work at the Boston Spa Academy. Not all the pre planning conditions have been fulfilled and LCC Planning Department are following up on this.
- The significant potholes on Church Street, Boston Spa are due to the subbase of the road failing. It is not clear if this is the responsibility of LCC Highways or Yorkshire Water.
- The main waterpipe by the Boston Spa Academy is regularly bursting and causing flooding on Clifford Moor Road. Yorkshire Water have advised that the pipe needs to be replaced.

Cllr Fawcett advised that a resident on Church View Mews has raised concerns about parking on the street. Cllr Lamb noted that during previous consultations with residents about introducing parking restrictions opinions on the benefits were split. It was noted that parking restrictions in one are likely to move the problem to another area in the village.

24/210 It was **resolved** to approve a contribution of £10,000 towards the cost of the improvement work to the Bramham School entrance. The funds will be transferred to LCC once the work has been completed according to the agreed schedule.

24/211 There have been several complaints relating to Martin House construction traffic parking on Grove Road. This is a safety risk for both vehicles and pedestrians using Grove Road. It was noted that, in accordance with the conditions attached to the planning consent, construction traffic should be contained on the site. It was agreed that the council will contact LCC Planning, LCC Highways, LCC Environmental Services and the Chief Executive of Martin House about this issue.

24/212 Neighbourhood Plan Community Projects & CIL Funding
None

24/213 Lead Members & Committee Representatives
None

24/214 Playground Redevelopment Working Group
Further quotes are awaited. It was agreed that a meeting of the Playground Redevelopment Working Group will be arranged as soon as possible.

24/215 It was **resolved** to appoint Cllrs Laura Softly, Ian Bartlett, Tim Sykes to the Neighbourhood Plan Review working Group.

24/216 It was **resolved to** approve the cost [£1180] of advertising in Outlook Magazine in 2025.

24/217 It was **resolved** to approve the quote from Accualine Ltd [£625 net] for marking out Northways carpark.

*Cllr Fawcett left the meeting, and it was **resolved** that Cllr Lund chair the meeting for agenda item 14*

24/218 It was **resolved** to approve the Open Spaces Contacts schedule and renew the contracts with the existing contractors for 2025.

Cllr Fawcett rejoined the meeting

24/219 The NJC pay award for 2024/2025 was noted. As per the agreement the clerk's pay increase is back dated to 1 April 2024.

24/220 Planning matters

a) Decisions known or received:

24/04946/FU Variation of condition 2 (Approved Plans) to previously approved Planning Application 22/01053/FU (Alterations including single storey rear extension; new boundary wall and railings with gates to front; alterations to windows and doors) to bring the approved drawings in line with what is constructed/installed. Replace approved drawing P108A - Boundary Treatments with drawing P-108B - Proposed Boundary Treatments - Millbrook Old Mill Lane Clifford Wetherby LS23 6LE Withdrawn.

24/05444/CLP Certificate of Proposed Lawful Development for installation of 16 solar panels on the roof facing south at 1 Bowcliffe Mews, Nursery Way, Clifford. Refused.

24/05057/FU Installation of a 12kW Air Source Heat Pump 6 Bridge Garth, Clifford. Approved

24/05419/COND Consent, agreement or approval required by condition 17 to planning application 23/00533/FU Martin House Childrens Hospice Grove, Road Boston Spa. Approved 24/05271/ADV One internally illuminated Fascia sign - Boston Spa Academy Clifford Moor Road Boston Spa Approved

24/02388/FU Variation of conditions 2 (approved plans), 5 (tree planting), 6 (parking provision), 8 (vehicle areas), 14 and 15 (surface water drainage) to previously approved planning application 21/00015/FU (Demolition of superintendent property, construction of a Performing Arts Centre, new school reception and remodelling and extension of existing parking areas with associated landscaping.) for expansion of car park, revised tree planting, revised cycle and motorcycle parking provision, revisions to landscaping - The Gorse Academies Trust Boston Spa Academy Clifford Moor Road Boston Spa Wetherby LS23 6RW Withdrawn

- b) To receive an update on Planning Applications considered by the Planning Working Group 24/06145/FU/NE Conversion of integral garage to form gym; replacement of garage door with a glazed window at Blythe House St Johns Road Boston Spa. It was **resolved** to support the application.
- 24/06139/FU/NE New vehicular and pedestrian access with timber gates to front; existing timber fencing, post and rail painted black at Millbrook, Old Mill Lane, Clifford. It was **resolved** to support the application.
- 24/06121/FU/NE Removal of the existing All-weather Pitch (MUGA) surface and install a new 3G Polyethylene surface at Boston Spa Academy Clifford Moor Road Boston Spa It was **resolved** to support the application the application.
- c) Enforcement
22/00528/NCP3 Compliance check: plans under approval 18/05763/FU at Owl Cottage High Street Clifford.

24/221 Financial Matters

- a) The following receipts were noted:

i		CCLA Account 1	1273.85
ii		CCLA Account 2	240.47
iii		Remembrance Day Collection	468.23
iv		Clifford FC	1275.00

- b) It was **resolved** to approve the following payments:

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	BACS	Clerk's Salary	629.20	0	629.20	
ii	BACS	Clerk's expenses (A4 files)	14.97	0	14.97	
iii	BACS	Cllr Blackmore (Northways padlock)	17.00	0	17.00	
iv	BACS	Scribe (Accounts software)	417.60	83.52	501.12	
v	BACS	P Collier (Repairs to Poppy Light)	120.00	24.00	144.00	
vi	BACS	Cloudnext (Village Hall website domain)	7.99	1.59	9.58	
vii	BACS	Cloudnext (Village Hall website hosting)	6.00	1.20	7.20	
viii	BACS	Eyelid productions (website support)	100.00	0	100.00	
ix	BACS	Royal British Legion	468.23	0	468.23	468.23
x	DD	Unity Trust (Bank fees)	5.40	0	5.40	
xi	BACS	SLCC (Annual Membership)	95.00	0	95.00	
xii	BACS	Cllr Fawcett (Remembrance Day PA Hire)	40.00	0	40.00	
xiii	BACS	Clerk's expenses (printer ink)	82.54	16.51	99.05	
xiv	Chq	Ian Thomas (refund allotment bond)	50.00	0	50.00	

- c) The bank reconciliations were received and the bank balances as at 31 October 2024 were noted as:

Unity Trust Bank	73,294.21
Santander Bond	27,482.64
CCLA Public Sector Deposit Account 1	311,632.64
CCLA Public Sector Deposit Account 2	58,828.27

Total	470,560.89
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- d) The Q2 budget report was received. Councillors were asked to notify the clerk about any items for inclusion in the 2025/2026 budget.

24/222 Correspondence Updates (other than that relating to specific agenda items)

- A resident has raised concerns about the safety of a wall bordering the corner of Bramham Road. It was agreed that the clerk will contact the property owner and LCC about this.
- Clifford Local History Group querying how a representative of the group can become involved in the Neighbourhood Plan Review. The clerk will confirm that the Working Group will contact them in due course.
- Resident of Church View Mews concerned about on street parking. The issue was considered under ward Councillor's business.
- Boston Spa, Wetherby & Villages Community Green Group Newsletter

24/223 Minor Items

- Cllr Fawcett will order the Christmas tree which will be erected on 30 November 2024. The Carol Service will take place on 19 December 2024. The Council will supply mince pies, mulled wine and hot chocolate.

24/224 Next Meeting

It was noted that any reports/agenda items for the Meeting to be held on 18 December 2024 need to be with the Clerk by Tuesday 10 December 2024.

There being no further business, the Chairman declared the meeting closed at 9.04 pm.

Signed.....

Dated.....