



**Agenda for the Meeting Clifford Parish Council
To be held at 7.30 pm on Wednesday 17 September 2025
at Clifford Village Hall**

This is your summons to the meeting of the Parish Council on the date above. If you are unable to attend, please notify me & send me any comments you wish to make on items on the agenda, in advance of the meeting.

Prior to the meeting commencing there will be a Public Participation session. Each member of the public present may speak once for up to 5 minutes on any item. The council will take these representations into account when agenda items are discussed but is not required to make a response. The Chairman may direct that a question posed during this section may be answered by a member of the council, or by the clerk. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Council for the remainder of the meeting, unless specifically invited by the Chairman.

1. To receive apologies and, where requested, approve the reasons for absence.
2. Crime Report
3.
 - a) To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 9-10 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 13-19 of the Members' Code of Conduct.
 - (b) To give notification of any changes in the Members' Register of Interests
4. To confirm the minutes of the meeting held on 16 July 2025
5. Chairman's Business
6. Clerk's Report
7. Ward Councillor's Business
8. Neighbourhood Plan Community Projects & CIL Funding: To receive an update on progress.
9. Lead Members & Committee Representatives, to consider actions required
10. To receive a report from the LCC Highways meeting on 2 September 2025
11. To note the council's response to the LCC Local Plan Call for Sites Consultation
12. To approve the Information Technology Policy
13. To consider the installation of a shipping container to be used for storage at CCSG
14. To receive the minutes of the CAHA AGM and the General Meeting on 12 May 2025
15. Christmas Carol Service
 1. To agree a date for the annual Christmas Carol Service
 2. To nominate a charity for the collection
16. To note the 2025/2026 NJC Pay Agreement
17. To note the conclusion of the 2024/2025 audit
18. Planning matters
 1. Decisions known or received
25/023/FU Part two storey part single storey rear extension; new entrance door and electric vehicle charging point to front; conversion of garage to habitable room and store with new rooflights to side

and window to rear; alterations to openings to both sides and rear; altered patio to rear at 10 Lea Croft Clifford. Approved

25/03315/FU Construction of 3 detached dwellings and associated garaging, infrastructure and landscaping; demolition existing greenhouse at Land To Rear Of Greyhound High Street Clifford. Refused

25/03566/FU Dormer window to rear and two roof lights to front at 31 Thwaite Road Boston Spa. Approved.

2. Planning Applications under consideration by the Planning Working Group

25/03851/FU/NE For: Demolition of existing dwelling house and outbuildings and construction of replacement detached dwelling house, tarmac driveway, block paving turning area and parking at Fair View Bramham Road Clifford

APP/N4720/D/25/3369923 Appeal against refusal for first floor and single storey side extension; conversion of garage to form habitable rooms at Mandalay, Albion Street, Clifford.

25/04055/FU/NE Splitting of dwelling to form two semidetached dwellings; Demolition of existing conservatory and erection of single storey rear/side extension; Part two and single storey front/ side extension, forming raising of ridge height and roof lights added to existing single storey element and incorporating juliet balcony to rear; new, amended and replacement doors and windows to all elevations at Clifford Moor Cottage, Rhodes Lane. Clifford.

25/04497/FU/NE Retrospective application for single storey side extension; alterations to entrance gateway; addition of roof lights to side and replacement windows; new fencing, landscaping, solar panels and other associated works at Lonsdale House St Johns Road Boston Spa

25/05050/FU/NE Single storey rear extension at 26 Lonsdale Meadows, Boston Spa

3. Enforcement

19. Financial Matters

1. To note the following receipts

i		CCLA Account 1 (July 2025)	1,135.22
ii		CCLA Account 2 (July 2025)	213.17
iii		CCLA Account 1 (August 2025)	1157.82
iv		CCLA Account 2 (August 2025)	218.57
v		CAHA (bond -plots 4a, 25a and 29 b	150.00

2. To approve the following payments

		Payee	Amount (excl)	VAT	Total (gross)	Sec 137
i	BACS	Clerk's Salary		0	tbc	
ii	DD	Unity Trust (Bank fees August 2025)	6.00	0	6.00	
iii	BACS	WVGM (July 2025 grass cussing)	155.00	0	155.00	
iv	BACS	National Allotment Association (subscription)	140.00	0	140.00	
v	BACS	RoSPA (Annual playground inspection)				
vi	BACS	ALDI (printer paper)	7.48	1.50	8.98	
vii	BACS	JRB Enterprises (dog waste bags)	109.10	21.82	130.92	
viii	DD	ICO (Annual fees)	47.00	0	47.00	
ix	BACS	G Germaine (CCSG fence repairs)	285.00	0	285.00	
x	BACS	Cloud Next Ltd (Annual hosting fees)	99.99	19.99	119.98	
xi	BACS	WVGM (August 2025 grass cutting)	205.00	0	205.00	
xii	BACS	A Shaw (Allotment bond refund)	50.00	0	50.00	
Xiii	BACS	R Tunnicliffe (Allotment bond refund)	50.00	0	50.00	

3. To receive the bank reconciliations and note the bank balances as at 31 August 2025

20. Correspondence Updates (other than that relating to specific agenda items)

21. To note that any reports/agenda items for the Meeting to be held on 15 October 2025 need to be with the Clerk by Tuesday 7 2025

N R Fairbairn

Nancy Fairbairn, Clerk

11 September 2025