



**Agenda for the Meeting Clifford Parish Council
To be held at 7.30 pm on Wednesday 19 November 2025
at Clifford Village Hall**

This is your summons to the meeting of the Parish Council on the date above. If you are unable to attend, please notify me & send me any comments you wish to make on items on the agenda, in advance of the meeting.

Prior to the meeting commencing there will be a Public Participation session. Each member of the public present may speak once for up to 5 minutes on any item. The council will take these representations into account when agenda items are discussed but is not required to make a response. The Chairman may direct that a question posed during this section may be answered by a member of the council, or by the clerk. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Council for the remainder of the meeting, unless specifically invited by the Chairman.

1. To receive apologies and, where requested, approve the reasons for absence.
2. Crime Report
3.
 - a) To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 9-10 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 13-19 of the Members' Code of Conduct.
 - (b) To give notification of any changes in the Members' Register of Interests
4. To confirm the minutes of the meeting held on 15 October 2025
5. Chairman's Business
6. Clerk's Report
7. Ward Councillor's Business
8. Neighbourhood Plan Community Projects & CIL Funding: To receive an update on progress.
9. Lead Members & Committee Representatives, to consider actions required
10. Village Hall Front Garden and Flagged area.
 - 10.1 To agree to set up a Village Hall Front Garden and Flagged Area Redevelopment Working Group.
 - 10.2 To approve the Terms of Reference for a Village Hall Front Garden and Flagged Area Redevelopment Working Group.
11. Clifford Village Green Development Project
 - 11.1 To agree to set up a Clifford Village Green Development Project Working Group.
 - 11.2 To approve the Terms of Reference for the Clifford Village Green Development Project Working Group
12. To approve the Open Spaces Contracts schedule for 2026
13. To approve cost of advertising in Outlook in 2026
14. To approve the purchase of a village Christmas tree
15. To approve a request to install a portaloo on St Edward's Field from 5-7 December 2025
16. Allotments

16.1 To approve a quote for tree works at the Clifford Allotments [to be funded from the Parish Repairs budget]

16.2 To approve a quote for repairs to the access track [to be funded from the Allotment ringfenced reserved]

17. To receive the SID data

18. Planning matters

16.1 Decisions known or received

25/00530/FU Part retrospective application for demolition of detached single storey building; construction of performing arts building and reception to adjoin existing school, alterations to existing parking areas; demolition of caretakers bungalow and creation of new parking area and associated landscaping; cycle parking - Boston Spa Academy Clifford Moor Road Boston Spa. Approved

2505050/FU Single storey rear extension - 26 Lonsdale Meadows Boston Spa. Approved.

25/03410/FU Removal of condition 2 (occupation of the house) of previous approval P WE/3611 (Proposed bungalow) to allow occupation by non-agricultural workers - Bungalow Victoria Farm Bramham Road, Clifford. Approved.

16.2 Planning Applications under consideration by the Planning Working Group

None

16.3 Enforcement

19. Financial Matters

19.1 To note the following receipts

i		CCLA Account 1	1,074.35
ii		CCLA Account 2	202.81
iii		Remembrance Day Collection	395.93
iv		CAHA (Allotment bond – plot 13)	50.00

19.2 To approve the following payments

		Payee	Amount (excl VAT)	VAT	Total	Sec 137
i	BACS	Clerk's Salary			tbc	
ii	DD	Unity Trust (Bank fees)	6.00	0	6.00	
iii	BACS	Outlook (Advertising costs 2026)	1180.00	0	1180.00	
iv	BACS	WVGM (grass cutting)	620.00	0	620.00	
v	BACS	Outlook (Community event grant)	500.00	0	500.00	
vi	BACS	Starboard Systems Ltd (Scribe Accounts)	417.60	83.52	501.12	
vii	BACS	Eyelid Productions (Website support)	100.00	0	100.00	
viii	BACS	Royal British Legion	395.93	0	395.93	395.93

19.3 To receive the bank reconciliations and note the bank balances as at 31 October 2025

20. Correspondence Updates (other than that relating to specific agenda items)

21. To note that any reports/agenda items for the Meeting to be held 17 December 2025 on need to be with the Clerk by Tuesday 9 December 2025

N R Fairbairn

Nancy Fairbairn, Clerk

13 November 2025